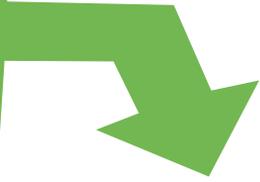


# concurrent student contract



## Class Attendance

It is the responsibility of all students to be punctual and attend classes regularly. The student is responsible for consulting with the professor when an absence occurs. Professors are given the prerogative of determining whether the absence shall be deemed excusable. The student is responsible for all class work covered during his/her absence, even in cases in which the absence was excused or unavoidable. Failure to attend class regularly may result in recommendation for the student to withdraw from class and/or from the College.

**NOTE:** If you are enrolled in a fully online class, it is critical that you log on to D2L **before the class begins** and **at least once a day after the course begins**. Online attendance is monitored and measured by timely completion of assignments.

## Concurrent courses offered on high school campuses or via Interactive-TV

Students who are enrolled in classes that meet on high school campuses or view lectures via Interactive-TV will be responsible for attending all scheduled class sessions. As in all cases, the professor shall determine whether an absence is excusable. Regardless, if a student misses class for any reason, he/she will be responsible for contacting the professor and, if allowed, making up class work covered during their absence.

## Withdrawal

Concurrent students must consult with Rose State College Office of Distance Education and their high school counselor(s) and/or principal prior to withdrawal from college courses. Students must complete and submit a withdrawal form to the Rose State College Admissions office before they can be officially withdrawn from college courses. Failure to do so may result in the student earning the grade of "F" for the class. Students must withdraw prior to the withdrawal deadline which is listed in the current Rose State College class schedule book. Rose State College withdrawal deadlines are set according to the following schedule:

- Prior to the end of the 12th week in a 16-week session.
- Prior to the end of the 6th week of any 8-week session.
- Prior to the end of the 3rd week of any 4-week session.
- Prior to the last three class periods of an interim session.

## Grades:

**A concurrent student must achieve a college cumulative grade-point average of 2.0 or above on a 4.0 scale.**

Students are responsible for monitoring their grades throughout the semester. A student should discuss any concerns regarding grades with the professor as soon as possible.

**Concurrent students will not be permitted to enroll in Telecourses.**

Telecourses, which may be identified in the printed schedule with a time of VAR, are not approved concurrent courses and will not be allowed for concurrent enrollment.

**Each high school senior who meets the eligibility requirements for concurrent enrollment shall be entitled to receive a tuition waiver equivalent to the amount of resident tuition for a maximum of six (6) credit hours per semester. Students are responsible for the fee portion of payment.**

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Student Signature

Date