

Permanent Final Adoptions

- (8) Smoking shall not be allowed in any indoor portion of any facility.
 - (9) Facility sanitation shall be maintained to prevent offensive odors and insect infestation.
 - (10) All facilities shall have emergency back up lighting.
 - (11) Telephones shall be provided for the convenience of the staff, and the necessary accommodation of the clients. Pay telephones only are not acceptable.
 - (12) There shall be written policy and procedures addressing the use of any outdoor recreational space including required supervision and child safety.
 - (13) Toxic materials and dangerous substances, such as toxic cleaners, insecticides, and matches shall be stored in a non-client area, locked space where they are not available to children.
 - (14) Combustible materials shall be stored in locked non-flammable containers.
 - (15) The Poison Control Center's toll-free telephone number shall be posted and visible to staff, volunteers and clients at all times.
 - (16) Baby beds and high chairs that ensure children's safety and comfort shall be available for infants and small children.
- (b) Compliance with ~~75:30-4-6~~75:30-7-6 shall be determined by a review of program policy and procedures, staff and client interviews, and on-site observation.

75:30-7-7. Program environment, shelter

- (a) All certified shelters shall comply with section 75:30-7-6 and the following:
- (1) The facility shall have access to outdoor recreational space and playground equipment located, installed, and maintained as to ensure the safety of the clients and their children. The grounds and access thereto shall be maintained in a manner that shall ensure the area is free of any hazard to health or safety.
 - (2) Kitchens used for meal preparation in the residential facility shall be provided with the necessary equipment for the preparation, storage, serving, and clean-up of all meals. All equipment shall be maintained in working order.
 - (3) Provisions shall be made to assist or make food available for meal preparation that accommodates special diets.
 - (4) The facility shall have, at minimum, a commode, lavatory, and bathing facility at a ratio of one (1) to twelve (12) resident, including infants and children. The privacy of individuals or families shall be assured while using these facilities.
 - (5) Residents' rooms shall be so arranged that the client has direct access to a hallway or common area without having to pass through other resident's rooms or areas.
 - (6) There shall be written policy and procedures for laundry and linens, addressing frequency of changing linens, and laundry arrangements within the facility.
 - (7) Laundry equipment shall be provided within the residential facility, and shall be kept clean, well-maintained, and properly ventilated.

- (8) Reasonable space shall be provided for storage of clients' personal belongings.
 - (9) Written policy and procedures shall address secure storage of client valuables.
 - (10) Written policy and procedures shall address the secure handling and storage of client medications, including policy to document client access to medication.
 - (11) The facility shall be secured by double locks or locking devices such as chains, bolts, etc. on ground floor doors. However, documentation that the locking system meets state and local fire code inspection shall be accepted. When key-locked deadbolts are used, the location of the keys must be identified and readily accessible.
 - (12) All outdoor openings such as windows shall be covered for privacy.
 - (13) Provision shall be made for cleaning the facility minimally once per week. A written work schedule or other form of notification shall be posted, which clearly delineates each individual's responsibility for various tasks.
 - (14) Safe and adequate internal play space for children, including outlet protectors and gated stairwells.
- (b) Compliance with ~~75:30-7-7~~75:30-7-7 shall be determined by a review of program policy and procedures; shelter rules, staff and client interviews where appropriate, and on-site observation.

75:30-7-8. Program environment, Safe Home services program [REVOKED]

- (a) ~~All Safe Home services programs shall comply with section 75:30-7-6(a)(1)-(11) and the following:~~
- ~~(1) The facility shall have, at minimum, a commode, lavatory, and bathing facility at a ratio of one (1) for every eight (8) persons. The privacy of individuals or families shall be assured while using these facilities.~~
 - ~~(2) Written policy and procedures shall address the secure handling and storage of client medications, including policy to document client access to medication.~~
 - ~~(3) The Safe Home shall be secured by double locks or locking devices such as chains, bolts, etc. on ground floor doors which meets state and local fire code inspection. When key locked deadbolts are used, the location of the keys must be identified and readily accessible.~~
 - ~~(4) All outdoor openings such as windows shall be covered for privacy.~~
- (b) ~~Compliance with 75:30-7-8 shall be determined by a review of program policy and procedures, provider and client interviews where appropriate, and on-site observation.~~

75:30-7-9. Program environment, transitional living services program

- (a) All transitional living services programs shall comply with section 75:30-7-6 (a) (1)-(10) and the following:
- (1) operable smoke detectors;
 - (2) 24-hour access to a telephone for emergencies;