

Six-Month Permit

In most cases, a facility is issued a six-month permit upon meeting the minimum requirements. The primary purpose of the permit is to allow the licensing specialist time to evaluate the facility before a license is issued. The specialist will visit your facility on at least three unannounced occasions and will discuss with you any concerns and document non-compliance with requirements and corrections that need to be made. Failure to comply with the requirements may result in additional permits or denial of the application.

When you receive your permit, you automatically are at the One Star level because you are meeting minimum licensing requirements. There are three other star levels, One Star Plus, Two Star, and Three Star. For more information regarding the Stars Program, please go to the Reaching for the Stars tab in this booklet, or you may visit our website at <http://www.okdhs.org>

During the permit period, you may request a provider contract to provide care of children who are approved to receive OKDHS child care assistance. During the permit period, you are only eligible to request a provider contract if you are participating in the Reaching for the Stars Program as a One Star Plus or higher facility. If eligible, you can also participate in the Child Care Food Program, a financial reimbursement through the Oklahoma State Department of Education for food provided.

Licenses

To receive a license, all the paperwork must be turned into Licensing. You must have had at least three monitoring visits, obtained all required training, and be in compliance with requirements. Now you are eligible to receive your child care license, which is non-expiring and non-transferable.